



**BOARD ACTION REQUEST FORM**

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**SECTION 1: PURPOSE**

The BOARD ACTION REQUEST FORM is designed to 1) enhance the orderly and efficient conduct of Committee and Board meetings; 2) serve as prior notice to all interested parties; 3) aid the Committee Chairs in meeting preparation; 4) provide the Departments with a mechanism for formal communication with the Board; and 5) aid in the creation of the official record of the meeting.

To request an item be added to a committee agenda, submit the completed FORM and all supporting documentation to the applicable Committee Chair for consideration at least 5 days prior to the meeting date/time.

**SECTION 2: OVERVIEW**

**Subject:** ADDITIONAL ANIMAL CONTROL VEHICLE **Requested by:** TERI ZINKE

**To Committee(s):** PUBLIC SAFETY, FINANCE COMMITTEES **Meeting Date(s)** JUNE 11, '24 & JUNE 13, '24

**Action Requested (Select One):**  **Motion**  **Resolution**  **Ordinance**  **Contract Approval**

**Executive Session**  **YES**  **NO** **5 ILCS 120/2(c) Exception:** \_\_\_\_\_

**Requestor's Recommended Action:**

A MOTION TO APPROVE AND FORWARD TO FINANCE

**SECTION 3: PROPOSAL**

*Describe the action requested, including relevant background information, applicable statutory references, potential impact to the County and/or any other departments, and the proposed implementation timeline. Attach additional pages if needed.*

AN ADDITIONAL VEHICLE WOULD BENEFIT SERVING THE COUNTY WHICH WILL BE ABLE TO COVER BOTH ENDS OF THE COUNTY. MORE THAN 1 VEHICLE HAS BEEN NEEDED IN ORDER TO GET TO A CALL IF AN ACO IS IN ANOTHER DIRECTION. AND WILL REFRAIN FROM TAKING OUR OWN VEHICLES. PLEASE SEE ATTACHED WORKSHEET.

**SECTION 4: FINANCIAL IMPACT**

*Provide specific financial details including revenue or expenses associated with the request and if this is a one-time or recurring expense. If this is an unanticipated (unbudgeted) expense, explain the catalyst for the request. Attach relevant documents such as revenue/expense projections or vendor bids/quotes.*

**Budgetary Status (check all that apply):** **Cost of Proposed Action:** \$ 55,000

- This action has no budgetary implications.
- Funds are available in this FY budget. Line-item Description/Number \_\_\_\_\_
- Funds are not budgeted in this FY. Proposed funding source: ANIMAL CONTROL FUND 002
- If approved, funds will be requested for this action in next year's budget.
- This action will bring in additional revenue of \$ \_\_\_\_\_ Line-item \_\_\_\_\_
- This action will reduce expenditures and/or be budget neutral.

THE ANIMAL CONTROL FUND HAS SUFFICIENT FUNDS TO PURCHASE A VEHICLE, BUT WAS NOT BUDGETED IN THIS FISCAL YEAR. I AM LOOKING FOR A BUDGET ADJUSTMENT INCREASING LINE-ITEM 002-009-580401 (EQUIPMENT & FURNITURE) TO \$55,000.00 IN ORDER TO MAKE THE PURCHASE DURING THIS FISCAL YEAR. THE ABOVE "COST OF PROPOSED ACTION" IS THE MAXIMUM ESTIMATED COST OR "NOT TO EXCEED COST". PLEASE SEE ATTACHED COST ESTIMATES.  
THANK YOU-

**PRICES ON 2ND ANIMAL CONTROL VEHICLE      MAY 2024**

<b>USED VEHICLES</b>		<b>MILEAGE</b>	<b>LIST PRICE</b>
KUNES-DELAVAN,WI	2020 FORD TRANSIT	93,107	\$ 24,101
BARKAU AUTO, STOCKTON, IL	2019 RAM PROMASTER 2500	131,503	\$ 22,244
SCHIMMER FORD, PERU, IL	2016 FORD TRANSIT	70,120	\$ 16,488
STERLING CHEVY, STERLING, IL	2017 CHEVY EXPRESS 2500 VAN	73,884	\$ 21,999

<b>NEW VEHICLE</b>		<b>MILEAGE</b>	<b>LIST PRICE</b>
PRESCOTT BROTHERS, ROCHELLE, IL	2024 FORD TRANSIT	(NEW)	\$ 54,385

**HISTORICAL INFORMATION - TRIPS OUT OF COUNTY**  
**1-1-21 TO 12-31-23 TRANSFERRING ANIMALS OUT OF FACILITY:**

	<b>ANIMALS TRANSFERED</b>	<b>EST HOURS PER ANIMAL</b>	<b>TOTAL HOURS</b>
SAFE HAVEN HUMANE SOCIETY, ELIZABETH, IL	17	3	51
QUAD CITY ANIMAL WELFARE CLINIC, MILAN, IL	10	2	20
TAILS, DEKALB, IL	27	2	54
IL VALLEY ANIMAL RESCUE, LASALLE, IL	5	2	10
HENRY COUNTY HUMANE SOCIETY, GENESEO, IL	5	2	10
SAFFORD VET, PLANO, IL	7	2	14
JACKSON COUNTY HUMANE SOCIETY, IOWA	2	3	6
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	73	16	165

\*\*WILL TAKE A COUPLE ANIMALS AT A TIME-DEPENDS ON THEIR ROOM\*\*

<b><u>5-31-23 TO 3-27-24 TRANSFERRING ANIMALS FOR SURGERY:</u></b>	<b>TRIPS</b>	<b>HOURS</b>	<b>TOTAL HOURS</b>
FOX VALLEY ANIMAL WELFARE, N AURORA, IL	14	8	112
SNIP, JOLIET, IL	2	8	16
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	16	16	128

\* AC Wardens will perform door-to-door visits on the east side of the County while waiting for pickup

**DAY-TO-DAY OPERATIONS - VEHICLE USE**

- 1) Respond to calls/complaints
- 2) Compliance visits
- 3) Welfare Checks
- 4) Administrative Duties with Clinics
- 5) Assist to pick up loose dogs
- 6) Assist pulling animals from evictions